



**OTAC Board of Directors Nomination Form**  
**Nominations due by March 31 of every year.**

Self-nominations are welcome

**Name of Nominee:** \_\_\_\_\_  OT  OTA

**Phone:** (m)( ) (w)( ) (h)( )

**E-mail:** \_\_\_\_\_

**Name and Contact Information for the Individual Making the Nomination:** \_\_\_\_\_

**Board of Director Position Overview.** Below is a list of Board of Directors elected positions as well as a few points on position responsibilities and terms of office. On the reverse side are Position Qualifications. The Board of Directors meets virtually 8 to 10 times annually and once in person at the Annual Conference. Attendance at other events and activities throughout the year is often required. OTAC leaders must be readily available/able to respond via email. OTAC provides expense reimbursement for in-person Board meeting.

**Serve OTAC to:**

- help strengthen the influence and sustainability of the profession and OTAC
- increase OTAC's value to its members and the profession
- help govern and lead the Association

Please check the positions for which you are nominating the nominee. Self-nominations are permitted.

- President – not taking nominations**
  - serves as chief elected officer
  - primary advocate/spokesperson
  - serves for 3 years (1<sup>st</sup> yr. as president-elect)
- President-Elect**
  - carries out assignments from the president
  - serves on one or more major committees
  - elected in odd years; serves 1 year then becomes president for 2 years
- Vice President**
  - assists president in duties of president's office
  - chairs strategic planning committee
- Treasurer – not taking nominations**
  - oversees financial matters of the Association
  - serves for 3 years (1<sup>st</sup> yr. as treasurer-elect)
- Treasurer-Elect**
  - trains for the position of treasurer
  - serves 1 year then becomes treasurer for 2 years

- Secretary**
  - assures official record of meetings
  - assists vice president as needed
  - serves 2 years
- Regional Director**
  - provides leadership to shape the profession
  - serves for 3 years (1<sup>st</sup> yr. as regional director-elect)
    - Region 1 – San Diego, San Bernardino, Orange, Riverside, Imperial counties
    - Region 2 – Los Angeles County
    - Region 3 – Greater San Francisco Bay Area and along the coast to Ventura County
    - Region 4 – Central Valley counties
    - Region 5 – Sacramento County and north
- Regional Director-Elect**
  - trains for the position of regional director
  - serves 1 year then becomes regional director for 2 years
    - Region 1 – open for nominations
    - Region 2 –
    - Region 3 – open for nominations
    - Region 4 – open for nominations
    - Region 5 – open for nominations

*Fax Form to 1-916-567-7001 ATTN: Karen Polastri*

*Questions? E-mail [execdir@otaonline.org](mailto:execdir@otaonline.org)*



## **Position Qualifications.**

### ***President, President-Elect, Vice President, Treasurer, Treasurer-Elect, Secretary:***

- Must have been a regional director, officer, or chair of a state committee of OTAC for a minimum of one year during the five years prior to the time of taking office
- Must have been a continuous member of OTAC in good standing for the past three years
- Must be a resident of California at time of taking office
- Must be an OT or OTA with a 'clear' license by the State of California
- Must be either a current OT or OTA membership category
- These positions are elected by the OTAC members eligible to vote

### ***Regional Directors and Regional Director-Elects:***

- Must have demonstrated leadership potential and skills either through OTAC or other positions
- Must have been a member in good standing for at least one year at time of taking office
- Must be a resident of California at time of taking office, and live or work in the regional address of record in which they have been elected
- Must be an OT or OTA with a 'clear' license by the State of California
- Must be either a current OT or OTA membership category
- These positions are elected by the OTAC members-at-large eligible to vote within their respective regions

### **Term of Service:**

The OTAC fiscal/each year of service is July 1 to June 30.

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